

MARKETING & COMMUNICATIONS
PROFESSIONAL

#### **Details**

Watertown, MA United States (561) 379-0405

victoriaegea23@gmail.com

#### Links

LinkedIn

Portfolio

#### Skills

Microsoft Office

Drupal 10

Canva

Sprout Social

MailChimp & Constant Contact

Google Analytics

Google Ads

Press Releases & Media Advisories

Adobe Lightroom

Photography

**Graphic Design** 

Trello

## Languages

English

Spanish

## **Education**

BASc, Marketing, Florida State University, Tallahassee, FL

JUNE 2018 - APRIL 2022

GPA 3.46

Minor in Communications, Florida State University, Tallahassee, FL

JUNE 2018 - JUNE 2020

## **Licenses & Certifications**

Harvard Division of Continuing Education, Digital Marketing Strategy

APRIL 2023 - APRIL 2023

Credential ID: 2310 - E4H6 - VZAK

## **Employment History**

Marketing & Communications Manager, Freedom Trail Foundation, Boston, MA

MAY 2023 - PRESENT

- Collaborated with external media agencies on executing paid media campaigns, creative direction, implementation, and testing.
- Increased social media following by an average of 13%.
- Planned, managed, and executed daily social media publishing and community messaging via Sprout Social.
- Partner with and manage external creative agencies such as photographers, writers, and content creators.
- Applied marketing knowledge to enhance event planning and drive attendance through targeted promotional campaigns.
- Coordinate external media interview requests, facilitating seamless communication and scheduling between media outlets and the Foundation.

# Marketing & Communications Coordinator, Freedom Trail Foundation, Boston, MA

JUNE 2022 - MAY 2023

- Oversaw all social media platforms and created relevant and engaging content.
- Managed all aspects of the online store including fulfilling orders, and uploading new products, images, and descriptions.
- Created a monthly newsletter with engaging copy and content, and distributed it to 12,000 subscribers.
- Managed website content updates and edits, ensuring timely and accurate information for visitors.

#### Social Media & Digital Marketing Intern, Current Agency, Tallahassee, FL

JANUARY 2022 - MAY 2022

- Teamed with leadership to refine social media strategy and ensure proper messaging was being executed.
- Assisted in managing social media channels and editorial calendar to ensure content was timely, relevant, and engaging.
- Prepared weekly updates and reports to track the growth and success rates of campaigns.
- Assist with website copywriting, proofing, and updating as needed.